Community Assessment/Interview Team Training
Session 2 Agenda

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| Objectives: |
| * To identify potential interviewees
* To match interviewers with interviewees
* To clarify the information gathering process
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| Time | Agenda | Materials Needed |
| 5 min | Welcome | Agenda |
| 20 min | Debrief the in-person interviews- Briefly describe your experience- Share lessons learned |   |
| 30 min | Review the sector chart- Identify potential interviewees | Sector chart |
| 30 min | Assign interviews- Who will do which interviews | Sector interviews |
| 20 min | Establish the interview process- Pairs, individual or both- Completed surveys, obtaining new ones- Keeping the team lead informed |   |
| 10 min | Wrap upNext meeting information:Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Time \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Location \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Questions/Comments |  |