Community Assessment/Interview Team Training   
Session 2 Agenda

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| Objectives: | | |
| * To identify potential interviewees * To match interviewers with interviewees * To clarify the information gathering process | | |
| Time | Agenda | Materials Needed |
| 5 min | Welcome | Agenda |
| 20 min | Debrief the in-person interviews  - Briefly describe your experience  - Share lessons learned |  |
| 30 min | Review the sector chart  - Identify potential interviewees | Sector chart |
| 30 min | Assign interviews  - Who will do which interviews | Sector interviews |
| 20 min | Establish the interview process  - Pairs, individual or both  - Completed surveys, obtaining new ones  - Keeping the team lead informed |  |
| 10 min | Wrap up  Next meeting information:  Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Time \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Location \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Questions/Comments |  |